**Design Survey Email Template**

CC: projectstatus@visioninternet.com

SUBJECT: Project Feedback Survey (Design) – [ORG NAME]

Hi [CLIENT],

Now that we have completed the graphic design phase of your project, would you please fill out this short survey for us? Like any other deliverable, this is an important part of our process and will enable you to share your experience with Vision so far. Any feedback, complimentary or critical, is welcomed as this is an excellent way to ensure we meet your needs through the duration of your project!

You can find the survey here:

<https://www.surveymonkey.com/r/BP98FMY>

We would appreciate it if you can submit your responses within the coming week. Thank you so much and we value your input immensely!

Sincerely,

[SIGNATURE]

**Launch Survey Email Template**

CC: projectstatus@visioninternet.com

SUBJECT: Project Feedback Survey (Launch) – [ORG NAME]

Hi [CLIENT],

Now that we have successfully launched your new website [INSERT ADDITIONAL CONGRATULATORY NOTES AS NEEDED], would you please fill out this short survey for us? The information you provide plays an important role in developing our approach and processes here at Vision. Any feedback, complimentary or critical, is extremely valuable. We always strive to give our clients the best possible experience and deliver work they can be proud of for years to come. We want to continue supporting you in developing your organization's online presence, so please feel free to add how we can help you succeed and achieve your goals moving forward.

You can find the survey here:

<https://www.surveymonkey.com/r/BPK3ZQN>

I would appreciate it if you can submit your responses within the coming week. Thank you so much and we value your input immensely!

Sincerely,

[SIGNATURE]