

**RESOLUTION AUTHORIZING ENTERING INTO  
A SALES AGREEMENT WITH REVIZE, LLC  
FOR THE 2016 WEBSITE UPDATE PROJECT  
FOR THE VILLAGE OF HUNTLEY AND HUNTLEY FIRST! WEBSITES**

**RESOLUTION (R)2016-06.37  
Revize, LLC**

WHEREAS, the Village of Huntley issued a Request for Proposals (RFP) for the update of the Village of Huntley and Huntley First! websites and received nine proposals in response to the RFP; and

WHEREAS, the RFP identified the Village's desire to update the websites to enhance the user's experience through better site navigation, to simplify content management, and to provide better customer service to residents and businesses utilizing the sites; and

WHEREAS, the Village identified a list of four firms to interview and conducted interviews with those firms and selected two of those firms for a second interview; and

WHEREAS, the proposal and presentations by Revize, LLC best matched the criteria outlined in the RFP; and

WHEREAS, the approved FY2016 Budget includes funding of \$40,000 for the website update project; and

WHEREAS, the Village of Huntley has determined that it is in the best interest to enter into a sales agreement with Revize, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley approves the execution of a sales agreement with Revize, LLC for the 2016 Website Update Project for the Village of Huntley and Huntley First! websites.

SECTION II: The Village President and Village Clerk are authorized to enter into said sales agreement with Revize, LLC in an amount not to exceed \$36,800, of which \$5,900 is for technical support and website hosting.

SECTION III: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	✓	_____	_____	_____
Trustee Hoeft	✓	_____	_____	_____
Trustee Kanakaris	✓	_____	_____	_____
Trustee Leopold	✓	_____	_____	_____
Trustee Piwko	✓	_____	_____	_____
Trustee [Name]	✓	_____	_____	_____

PASSED and APPROVED this 9<sup>th</sup> day of June, 2016.

APPROVED:   
Village President

 SEAL  
ATTEST:  
  
Village Clerk



The Government Website Experts

### Revize Web Services Sales Agreement

This Sales Agreement is between The Village of Huntley, Illinois ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 5-20-16

<b>CLIENT INFORMATION:</b>		<b>REVIZE LLC:</b>
Company Name:	<u>Village of Huntley</u>	Revize Software Systems
Company Address:	<u>10987 Main Street</u>	1890 Crooks, Suite 340
Company Address 2:	<u></u>	Troy, MI 48084
Company City/State/Zip:	<u>Huntley, IL 60142</u>	248-269-9263
Contact Name:	<u>Rita McMahan</u>	
Phone:	<u>847-515-5261</u>	
Email:	<u>rmcmahan@huntley.il.us</u>	
Billing Dept. Contact:	<u></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

Quantity	Description	Price
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$1,500.00
1	Phase 2 – Website Design, 1 concept, 3 rounds of changes, onetime fee: Includes Unique Design for Village and HuntleyFirst!	\$7,500.00
1	Phase 3 & 4 – Revize Template Development, CMS module Integration, onetime fee:	\$13,200.00
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$1,800.00
1	Phase 6 – Site Map Development and Content Migration up to 1,850 pages and 500 documents:	\$3,700.00
1	Phase 7 – Content Editing/Administrator Training, two-day session, onetime fee:	\$2,900.00
1	Phase 8 – Go Live, onetime fee:	\$300.00
1	Revize Annual Software Subscription, Tech Support, CMS Updates, and Website Hosting, pre-paid annual fee, Unlimited Users, Unlimited GB website storage:	\$5,900.00
	<b>Grand Total</b>	<b>\$36,800.00</b>

Five-year agreement with free website re-design during year five. Revize requires a check for \$ 27,800.00 to start this initiative. Revize annual services start the day of the kick off Meeting.

**Terms:**

1. *Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.*
2. *Additional content migration, if requested, is available for \$3 per web page or document.*
3. *This Sales Agreement is the only legal document governing this sale.*
4. *Both parties must agree in writing to any changes or additions to this Sales Agreement.*
5. *This Sales Agreement is subject to the laws of the State of Illinois.*
6. *Revize provides a free website redesign after four years of service, if the client chooses to sign a locked-in rate contract for five years. Lifetime warranty included.*
7. *Pricing expires in 30 days.*

**AGREED TO BY:**

Signature of Authorized Person:

Name of Authorized Person:

Title of Authorized Person

Date:

CLIENT

*Charles H. Sass*  
Charles H. Sass  
Village President  
6/10/16

REVIZE

*Joseph J. Nagrant*  
Joseph Nagrant  
Account Manager  
6-10-16

Please Sign and Return to:

Joseph Nagrant

Fax 1-866-346-8880